

# THE CITY BRIDGE TRUST COMMITTEE

Thursday, 9 May 2013

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Thursday, 9 May 2013 at 1.45pm

## Present

### Members:

Deputy Billy Dove (Chairman)  
Jeremy Mayhew (Deputy Chairman)  
Deputy Ken Ayers  
Ray Catt  
Simon Duckworth  
Stuart Fraser  
Marianne Fredericks  
Alderman Alison Gowman  
Deputy Revd Stephen Haines  
Vivienne Littlechild  
Deputy Edward Lord  
Deputy Wendy Mead  
Matthew Richardson  
Ian Seaton

### In attendance:

George Gillion (Chief Commoner)

### Officers:

Xanthe Couture	- Town Clerk's Department
Natasha Dogra	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Jenna Rigley	- Chamberlain's Department
Clare Thomas	- Chief Grants Officer, The City Bridge Trust
Jenny Field	- The City Bridge Trust
Jemma Grieve Combes	- The City Bridge Trust
John Merivale	- The City Bridge Trust Committee
Ciaran Rafferty	- The City Bridge Trust
Karisia Gichuke	- The City Bridge Trust
Susanna Lascelles	- Public Relations Office

### Also Present:

Representatives from the following organisations, whom the Chairman welcomed to the meeting, were also present:-

- Anchor House
- London Wildlife Trust/LEEF (**Annex F**)

- Remakery Brixton Ltd (**Annex E**)

1. **APOLOGIES**

No apologies were received.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Alderman Alison Gowman declared a personal non-prejudicial interest in respect of the lapsed application from the Wesley Chapel.

Ray Catt declared a personal non-prejudicial interest in respect to the application from the Saracens Sport Foundation.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received an Order of the Court of Common Council of 25 April 2013 appointing the Committee and approving its Terms of Reference.

**Matters Arising**

A Member referred to the difference between the wording in the Trust's handbook for Members and the wording in the Committee's Terms of Reference under sub section (b) (iii) which had been referred to at the Committee's meeting in January. It was noted that it was now necessary to amend the Terms of Reference to reflect the changes in the Trust's handbook.

It was also noted that, whilst the Chairman and Deputy Chairman had been involved in the recent appointment process for the Chief Grants Officer, the Terms of Reference did not currently provide for this therefore steps should be taken to achieve this for the future.

RESOLVED – That it be recommended to the Court of Common Council that, when they next consider the Committee's Terms of Reference,

- a) Subsection (b) (iii) be amended to read:

*"In considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee shall consult with such persons, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time."*

- b) A subsection (c) be added as follows:-

To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No.29. The Town Clerk read a list of Members eligible to stand and Deputy Billy Dove, being the only Member who expressed his willingness to serve, was duly elected as Chairman of the Committee for the ensuing year.

## NEW MEMBERS

The Chairman took the opportunity to welcome Alderman Matthew Richardson, Simon Duckworth, Stuart Fraser and Marianne Fredericks to their first meeting of the Committee and also took the opportunity to thank Alderman Peter Hewitt and Deputy Joyce Nash for their contributions over past years.

### 5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. A list of Members eligible to stand was read, and Deputy Ken Ayers, Alderman Alison Gowman, Deputy Edward Lord and Jeremy Mayhew declared their willingness to serve, if elected.

A ballot having been taken, votes were cast as follows:-

Deputy Ken Ayers	1 vote
Alderman Alison Gowman	3 votes
Deputy Edward Lord	3 votes
Jeremy Mayhew	6 votes

A second ballot being required, as the second and third place candidate had received an equal number of votes, as follows:-

Alderman Alison Gowman	6 votes
Deputy Edward Lord	7 votes

A third ballot to elect the Deputy Chairman was taken as follows:-

Deputy Edward Lord	5 votes
Jeremy Mayhew	8 votes

RESOLVED That - Jeremy Mayhew be duly elected as Deputy Chairman for the ensuing year.

### 6. **MINUTES**

The public minutes and non-public summary of the meeting held on 18 April 2013 were agreed as an accurate record.

RESOLVED: - That the minutes be agreed as an accurate record.

### 7. **OUTSTANDING ITEMS**

The Committee received a report of the Town Clerk identifying those items raised at meetings of the Committee that required further action by officers.

It was resolved that future Reports of Outstanding Items include corresponding dates for information awaited.

RECEIVED.

### 8. **PROGRESS REPORT AND EVENTS**

The Committee received the regular progress report of the Chief Grants Officer.

It was agreed that Officers would circulate to Members the outline, draft, Quinquennial Review document that had recently been sent to Senior Officers.

RESOLVED: That the contents of the report be noted.

## 9. GRANT APPLICATIONS

### a) Introductory Paper

The Committee considered a report of the Chief Grants Officer recommending grants to organisations.

RESOLVED: That the contents of the report be noted.

## 10. GRANT RECOMMENDATIONS AND ASSESSMENTS

### Category: Bridging Communities

- a) Fight for Change- £85,000 over two years (£44,000; £41,000)  
(Lambeth & towards the salary and running costs of  
Southwark) expansion of the boxing and educational  
programme across Lambeth and  
Southwark.
  
- b) City Gateway £126,500 over three years (£41,000;  
(Tower Hamlets) £42,000; £43,500) towards the salary and  
associated running costs of a Personal and  
Social Development Co-ordinator to run a  
leadership volunteering programme for  
disadvantaged women in Tower Hamlets.

### Category: London's Environment

- c) Hornbeam Centre £60,000 over three years (£20,000;  
(Walthamstow £20,000; £20,000) towards a 4 day per  
Forest, Redbridge, week community environment worker post  
Newham, Hackney) and project running costs on condition that  
match funding is secured.
  
- d) National Council for £42,500 for a third and final year, for the  
Voluntary salary and running costs to develop  
Organisations NCVO's climate change project to reach  
more voluntary organisations and enable  
them to contribute to regional policies and  
plans. The grant is conditional on receipt of  
a satisfactory monitoring report for the  
previous grant.

- e) Remakery Brixton Ltd (Lambeth) £50,000 towards the capital costs of premises refurbishment for The Remakery, subject to the lease being in the name of the Remakery.
- f) London Wildlife Trust (on behalf of LEEF) (London-wide) £50,670 over three years (£16,300; £16,880; £17,490) towards the salary of a part-time Coordinator (2 days/week) and related costs of the LEEF project to increase the value and effectiveness of environmental education in London.

**Category: Older Londoners**

- g) Saracens Sport Foundation (Barnet) £66,600 over three years (£27,600; £25,000; £14,000) towards the costs of 'Love to Move'.
- h) Southall Community Alliance (Ealing) £31,500 over two years (£16,000; £15,400) towards the provision of volunteer training and healthy living activities for elderly BME residents in Southall.
- i) Time and Talents Association (Several London boroughs) £60,000 over three years (£20,000; £20,000; £20,000) towards the cost of a full time Director's post on condition that match funding is secured.

**Category: Positive Transitions to Independent Living**

- j) Drive Forward Foundation (Several London Boroughs) £87,100 over three years (£30,900; £27,800; £28,400) for a full-time (40 hours per week) Head of Drive Programme and the purchase and installation of a monitoring database.
- k) Islington People's Rights (Islington, Camden, Hackney) £120,000 over three years (£43,000; £42,000; £35,000) for the salary of a f/t Specialist Caseworker plus operational costs of the IPR Advance project.

**Category: Strengthening the Third Sector**

- l) Barking & Dagenham Council for Voluntary Service (Barking & Dagenham) £150,000 over three years (£52,000; £50,000; £48,000) for the salary of a p / t (28pw) Financial Management & Outcomes Skills Advisor plus other costs of a programme supporting 198 local organisations with monitoring, evaluation, and financial management. The grant in years 2 and 3 is conditional on raising the balance of funds from other sources.

**12. GRANTS RECOMMENDED FOR REJECTION**

The Committee considered a report of the Chief Grants Officer recommending fourteen grant applications in the Working with Londoners programme be rejected for the reasons identified in the schedule attached to the report.

A Member suggested that officers should speak to one project recommended for rejection, First Aid Nursing Yeomanry (Princess Royal's Volunteer Corps), to advise them that they may wish to apply to other funds within the City Corporation.

RESOLVED: That the grant applications be rejected.

**13. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS (COPIES ATTACHED):-**

**a) Withdrawn and Lapsed Applications**

The Committee considered a report of the Chief Grants Officer detailing one application that has lapsed.

RESOLVED: That the contents of the report be noted.

**b) Variations to Grants**

The Committee received a report of the Chief Grants Officer advising Members of a variation to one grant agreed by the Chief Grants Officer since the last meeting of the Committee.

RESOLVED: That the contents of the report be noted.

**c) Grants Approved under Delegated Authority**

The Committee received a report of the Chief Grants Officer advising members of two grants, totalling £30,060, which had been approved under delegated authority since the last meeting of the Committee as follows:

- **Ataxia UK** - £24,000 for one year for a Branch and Support Group Development Manager (17.5 hours per week) preparing information resources and training volunteers to provide support to Londoners with ataxia. The award conditional on the balance of funding being raised.
- **CareNet** - £6,060 for on year's support of a Project Co-ordinator (1 dpw) and associated project costs.

RESOLVED: That the contents of the report be noted.

In regard to a query on the financial assessment of applications under Delegated Authority it was agreed that, for these, there would be no automatic reference to the Chamberlain, rather that this would remain within the discretion of Officers of the Trust.

#### **d) Reports on Monitoring Visits**

The Committee received a report of the Chief Grants Officer relative to two visits that had been undertaken.

It was agreed that Members are encouraged to attend monitoring visits with Officers. Officers are to distribute a list of upcoming visits that Members can attend.

RESOLVED: That the contents of the report be noted.

#### **e) Get Young People Working - The Youth Offer - Introductory Paper**

Get Young People Working – The Youth Offer At the request of a Member Officers agreed to give a progress report at the next meeting on grants previously approved under this scheme.

RESOLVED: That the contents of the report be noted and that a grant of £100,000 to the London Borough of Tower Hamlets be approved towards a programme targeting young people furthest away from the labour market, including those whose NEET status is unknown. The award is conditional on the voluntary sector partner meeting the Trust's approval.

#### **14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

#### **15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There were no urgent items.

#### **16. EXCLUSION OF THE PUBLIC**

RESOLVED: - That under Section 100 A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

17. **NON-PUBLIC MINUTES**

RESOLVED: That the non-public minutes of the meeting held on 18 April 2013 be approved as an accurate record.

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was one question concerning the size of Committee papers.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting ended at 2.30pm**

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Chairman

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